



Emmanuel Holcombe CE Primary School
Parent Forum Minutes
25.1.2023

	Discussion Point	Action	Owner
1.	Bury are holding a two week SEND event in February, including a series of parent workshops	Calendar for the 2 weeks to be sent to parents	AL/Office staff
2.	It was felt a new google form should be sent out before the end of the academic year to gather feedback and data from parents on preferred topics, times of day etc.	Google Form to be sent out Summer Term	AL/Office
3.	Transition, both internally and to high school was discussed.	<ul style="list-style-type: none"> a) School to look for opportunities for enhanced transition – longer transition period, starting in June b) School to seek additional transition opportunities with High schools 	<ul style="list-style-type: none"> a) EH staff – on the agenda for staff meeting b) AL/Y6 staff.
4.	Cost of trips and parents not paying	Suggested that we could add to letters an additional option....I am happy to pay for a buddy	AL/Office
5.	It was felt that parents needed to hear about all of the free trips that school offer	Letter to parents	AL/Office
6.	A parent recommended a card and choosing system, which has worked successfully with their child. The idea is that the child has each task on a separate card e.g. morning routine...so 'pack bag', 'brush hair', 'put on coat.' The child physically moves the cards to the 'completed' task box. The parent stated that this system works well as it is visual and the child has some autonomy over the order in which they complete the tasks	To share with staff and trial with pupils in school.	AL/JT

Please note that the next meeting is Wednesday 1st March. Please submit agenda items via the school email.