**Emmanuel Holcombe C.E Primary School**

**PTA Meeting Minutes**

**Tuesday 11th January 2022**

1. **Attendance**

Alex Buchan (chair), Thekla Sotiriou, Nikki Frith, Hayley Brewer (secretary), Jen Ainsworth and Catherine Bennett.

1. **Apologies**

Emma Crossley, Louise Goodwill, Jane Bowler, Catherine Thew and Mark Secree (treasurer)

**3. Minutes of the last meeting**

Agreed as a true record

**4. Treasurers Update**

Past treasurer Jill Hope to handover all information to newly appointed (voted by members of the PTA) Mark Secree. Thekla to invoice for Christmas goody bags.

**5. Diary of events and actions**

**Bag2School**

Bag2School (clothing collection) is to be TBC. Collection will be before Easter half term. Letter to go out accordingly.

***ACTION*** – Alex Buchan will send out a reminder via the PTA Facebook page.

Suggested new events:

**Cake Sale**

Thursday 10th Feb after school. The same ingredient/allergen check- list to be displayed with all cakes/biscuits.

**School disco Friday 25th Feb**

As government guidelines are changing frequently, we cannot confirm at this time whether we can get the go ahead. Date tbc nearer the time.

**Sponsored pancake flip**

This activity was very well received last year as the children enjoyed sharing their videos on the PTA page and on Seesaw. Letter to go out Thursday 24th February.

**Skilled parents activity afternoons**

It was suggested that parents could possibly give up some of their time in the afternoons to lead an activity that they are skilled in, such as painting, crafts, jewelry making, music etc.

**Easter Egg decorating competition**

Children to decorate an empty egg/hard boiled egg at home and upload photograph on to PTA to enter. There will be prizes for three children. TBC who will determine winners.

***ACTION***: Hayley Brewer to buy prizes (chocolate) and send out letter before half term.

**Mothers Day gifts**

Something a little different this year. Children can send in money (we are looking at £5 per gift) and choose a gift for mum using an online order system or through stalls/donations at school. TBC.

***ACTION***: Alex Buchan to research and Jen Ainsworth to enquire about donations.

**Sponsor 22**

Children to take part in an activity or job once a day for 22 days until 22.02.2022. They will be sponsored by family and friends and money raised will go to the PTA and a percentage of total raised per class, will be spent buying something for their classroom. The children will be able to have their say by voting.

***ACTION*:**Hayley Brewer to send letter along with sponsorship form out by Thursday 20th January.

**School calendars**

It was suggested by Alex Buchan (Chair) that a school calendar could be an excellent way to raise funds for school. Pictures could be taken in and around Ramsbottom, Holcombe and surrounding areas with ‘dates for your diary’ printed on each month.

***ACTION*:**Alex Buchan to look into further.

**Child CPR course for parents**

A reception parent has very kindly offered to run a child CPR course to parents that will take place in the school hall. The course will run for two hours after school (possibly a Friday) with a small charge of £5 per person which will go straight towards pta funds. There is a possibility of ordering pizza and having drinks to make it an adult only social afterwards.

***ACTION*:**Alex to confirm with Bethany Pearson and Mrs Bennett with dates and maximum/minimum numbers per session.

**School Tea Towels -**

Each child draws a self-portrait and the designs are printed onto tea towels for parents and family members as a keepsake. The towels would be sold for a small profit to go towards PTA funds.

Gemma Lievesley has enquired about pricing for this.

Coloured tea towels: -

£2.00 for 50+

£1.75 for 100+

Black and white tea towels: -

£3.50 for 25+

£3.25 for 50+

***ACTION***:  **Catherine** Bennett has the details of the company. Designs to be sent before half term.

6. **Requests for funding**

No requests for funding at this time.

**7. AOB**

We are delighted to announce that Mark Secree has been appointed as treasurer as voted by Alex Buchan, Hayley Brewer, Nikki Frith. Jill Hope held the role for many years and has done an astounding job, we have every faith Mr Secree will do a brilliant job.

100 club to be drawn monthly instead of quarterly ( Hayley Brewer to speak to Mrs Moppet)

**Update on land**

Permanent structures are now in place and the workforce are not far off finishing the work which is fantastic news. A newsletter will be forwarded to parents to explain how the land was funded and what to expect when completed.

**8. Date of next meeting**

22nd February 2022

**9. Dates for your diary**

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| **Date** | **Time** | **Event** | **Where** |
| Thursday 10th Feb | After school | Cake sale | School |
| TBC | - | Bag2School | School |
| Friday 25th Feb | 6.30pm | School disco | School |
| TBC | TBC | School Tea Towels | School |
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\* PTA Meetings are the second Tuesday of every new half term (school calendar permitting)