

Wednesday 8th June 2022

Record of Governors Finance Meeting

Present: KJ, TH, AL, DH, JT GC JV

1. Opened the meeting in prayer.
2. Apologies were received from PS for lateness to the meeting.
3. The minutes of the last meeting were agreed as accurate.
4. Matters arising from the meeting:
 - Budget 22-23: A balanced budget has been set
 - Administration staff pay is now aligned based on current job description and job share
 - Cubs to be invoiced for using the hall
 - It was suggested that we have a Governors' working party to look at Recruitment and staffing costs
 - AL requested we purchase CPOMs, which is a digital Safeguarding device and builds a chronological picture of the child. This was agreed for both pupils and staff
5. Staffing update:
 - HR have received the forms regarding HLTA hours
 - Temporary increase of TA hours
 - Temporary class teacher cover
 - There is still a vacancy for 1.5 days per week for EYFS. TA3 role to be advertised
 - Peelers advert for 4 mornings per week and 1 afternoon per week has gone out.
 - 0.5 temporary teacher needed for Sept. Advert to go out.
 - Discussion took place regarding EHCP provision for September.
 - Discussion around impact of splitting year groups for Maths rather than use the mixed aged planning.
6. Pre-school Policy was agreed in principle by the Governors. This will be sent out for Governors to ratify by email.
7. Paternity Leave to commence in September 2022
8. Land and Building Work:
 - Contractor is finishing the work under supervision
 - The climbing Wall and Tyres have to be removed

- There is a quote regarding building work at the front of school. A structural survey has been completed and the architect is obtaining 3 quotes
9. Copies of all staff contracts to be obtained from HR
 10. Peelters: It was proposed and agreed that Peelters funds come in house
 11. The Governors account is in credit
 12. AOB: Discussion around the clerking of Governors' meetings and it was decided that this would be discussed in the FGM
 13. The meeting closed in prayer.