

Wednesday 16th March 2022

Record of Governors Finance Meeting

Present: DH (Chair of committee), PS, IF, JT, TH, JV, AL

1. Opened the meeting in prayer.
2. Apologies were received from GC and CB
3. The minutes of the last meeting were agreed as accurate.
4. Budget report for Governors.

Two members of the finance committee attended the zoom budget meeting with ER from the Local Authority and, after modifications, arrived at a balanced budget.

Points to note:

- NOR Nursery not yet full; full in reception.
- Structured marketing plan needed to advertise nursery
- Any old banners to be removed from the local area
- Administration staff pay scale to be aligned based on current job description and job share. To be discussed with HR/Finance
- Discussion regarding HLTA hours for the delivery of maths across school
- School to contact LA for relevant job contracts for staff
- Discussion took place regarding having an extra cleaner in place
- The need for a Family support worker was discussed, but it was felt that there is no money in the budget for this at present
- Discussion regarding cost of current SIP and potential saving using Bury LA SIP
- A new fire door is needed. Again, 3 quotes with coatings need to be obtained. It may be that the door can be modified rather than buying a new door.
- Discussions regarding carpeting communal areas and upgrading the toilets.

5. SENCO reported that the EHCP has minimum time allocation to process and emergency funding may need to be sought to support a child for their transition. Discussion took place regarding the needs of this child and the use of existing staff.

6. LA responsibility to replace crossing patrol when absence occurs.

7. It was reported that a bid has been submitted by Studio 0L3 for ventilation in Willow class. This was signed for in November 2021. Governors asked if they could see the reported notes from the weekly site meetings held by CB

8. It was reported that there had been a recent site meeting and an extensive snagging list had been drawn up. Governor had been assured that the Diocese and DBE Services would ensure that the work was completed to the correct standard.

9. It was reported that stones are coming out at the front of school which Glenn from DBE Services was made aware of when he visited school. It was reported that a structural engineer unknown to school, had called in to mention it.

10. Governors suggested that finishing the land, EYFS and addressing the front of school was more urgent than the ventilation at this stage. There must have been a structural Engineer involved and a report needs chasing up.
11. Discussions regarding school's 10% contribution.
12. It was reported that there is mould in classrooms and it was suggested that this may be due to damp courses being covered up by the recent building work.
13. CB to complete and publish Pupil Premium report.
14. The security of the site was discussed and it was reiterated that only authorised persons should access the land at the back.
15. Governors noted that there was no report from Peelers.
16. There was no other business.
17. The meeting was closed in prayer at 9.16 pm.